

**Rochester Joint Schools Construction  
Board Monthly Meeting Minutes  
November 8, 2021  
4:00 PM**

**Present – Called to Order by the Board Chair at 4:03 pm**

The virtual meeting was attended by Board Chair Norman Jones, Vice Chair Michael Schmidt, Treasurer Rosiland Brooks-Harris, Jesse Dudley, I. Geena Cruz, Thomas Richards, Carleen Pierce\*, Program Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Greg McDonald, Attorney Melissa Mahler, ICO Brian Sanvidge, and RCSD Superintendent Dr. Lesli Myers-Small.

**Approval of Minutes**

Monthly Meeting held on October 12, 2021

Motion by Board Member Thomas Richards

Second by Board Member Jesse Dudley

Approved 6-0

**Action Items**

**Resolution 2020-21:83**

**Pay Requisition Summary Acceptance (October 2021)**

**Moved by Board Member Thomas Richards**

**Second by Board Member Jesse Dudley**

**Adopted 6-0**

**Resolution 2020-21:84**

**Third Amendment to Phase 2 Independent Compliance Officer Agreement**

**Moved by Board Member Jesse Dudley**

**Second by Board Member I. Geena Cruz**

**Adopted 6-0**

**Resolution 2020-21:85**

**Fourth Amendment to Phase 2 Independent Compliance Officer Agreement**

**Moved by Board Member Michael Schmidt**

**Second by Board Member I. Geena Cruz**

**Adopted 6-0**

**FINANCE MEETING NOTES:**

- Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$164,367,655.79** Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$138,631,674.87** Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$113,988,128.14** Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,502,261.73** Total amounts paid to date for all Phase 2 projects total **\$441,489,720.52** of the \$435M borrowing limit and the approximately \$16M of supplemental funds (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).
- The Fund Balance Report was discussed with the full Board.

**Communications**

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge at the meeting.

**Phase 2:**

- 98.40% submissions for the September 2021 reporting period.
- 96.67% of all data requested has been received and approved (January 2016 – September 2021).
- Overall Workforce (EEO) Participation: Minority @ 26.76% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.20% (goal is 22%) and Women @ 9.99% (goal is 8%).
- Overall Business Participation: Minority @ 19.07% (goal is 17%), Women @ 11.80% (goal is 10%), Small @ 2.52% (goal is 3%) and Disadvantaged @ 2.61% (goal is 3%).
- Rochester Residents: 3 of the 19 workers for the September 2021 reporting period (or 15.79%).

**MEETING NOTES:**

- \* Board Member Carleen Pierce did not have audio for the meeting and was therefore not counted in the votes.
- Board Member Tom Richards indicated that the Board would need to take action on remaining open items past December 31, 2021. RJSCB and Member Tom Richards indicated the need for a proposal. Board Chair Norman Jones requested a meeting with Vice Chair Mike Schmidt, Program Director Pépin Accilien, Deputy Program Director Roland Coleman and Program Coordinator Allen Williams to discuss the contents of the proposal.
- Vice Chair Mike Schmidt suggested discussing disposition of warehouse contents, including playground equipment and moving boxes.

**Report: Amendments Authorized by Chair**

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of November was for 1 Amendment totaling (\$4,079.24), included in the Board Packet, and outlined below:

<b>Amendments Authorized by Chair for November 2021 Meeting</b>					
<b>Project</b>	<b>Contractor</b>	<b>Product/Service</b>	<b>Amendment No.</b>	<b>Amount</b>	<b>Signature</b>
School 16	SWBR	Deduct Amendment	6	(\$4,079.24)	Norman H. Jones
<b>TOTAL</b>			<b>1</b>	<b>(\$4,079.24)</b>	

**Report: Purchase Orders Authorized by Chair**

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of November was for 2 Purchase Orders totaling \$12,069.08, included in the Board Packet, and outlined below:

<b>Purchase Orders Authorized by Chair for November 2021 Meeting</b>				
<b>Project</b>	<b>Contractor</b>	<b>Purchase Order No.</b>	<b>Amount</b>	<b>Signature</b>
School 2	TRANE U.S. Inc.	CONDENSER-SCH2-01	\$ 6,800.00	Allen K. Williams
	Ronco Specialized Systems, Inc.	SPEAKERS-SCH2-01	\$ 5269.08	Allen K. Williams
<b>TOTAL</b>		<b>2</b>	<b>\$ 12,069.08</b>	

There was no Executive Session held this meeting.

**Adjourned at 4:53 pm**

- Moved by Geena Cruz
- Seconded by Mike Schmidt
- Approved 6-0